Position Description: SHRS Dean’s Office JEDI Fellowship

Date: 8/10/2021

Dept: SHRS

Rate of Pay: $15.00

10 hours/week

# Of Positions available: 1

Position Start Date: Sept 2021
Position End Date: upon graduation

Position Description:

The JEDI Fellowship was established as a part of the IHP’s anti-oppression initiatives. This is the second year the JEDI fellowship will be implemented. The SHRS JEDI Fellow will work out of the SHRS Dean’s Office, will report directly to the Asst Dean for Budget and Operations and the Asst Dean for Faculty and Student Success. Principal responsibilities include working closely with the other SHRS program Fellows, and taking a leading role in the SHRS Anti Oppression Task Force. Students from all SHRS programs are encouraged to apply for these positions.

Requirements

• Current MGH Institute of Health Professions students.
• Strong interest in developing and facilitating JEDI programming.
• Collaborating with JEDI staff and academic program staff on new ideas, directions, and programming on equity, diversity, and inclusion events.
• Help manage and organize new and existing programming materials; create an online database of shared online resources and document programming for institutional knowledge.
• Provide research assistance.
• Provide support and resources to students or student organizations to lead and facilitate programming or initiatives.
• Participate in the coordination and promotion of JEDI programming on campus.
• Promote inter-community and intra-community dialogues and engagement.
• Expectation to attend weekly JEDI team meetings and building community with JEDI fellows.
• Draft, design, and distribute flyers, social media, and other marketing materials for events hosted by JEDI.
• Willing to enter conversations and advocate on behalf of IHP community and students
• Design program initiatives.
• Project management experience preferred.

Students interested in the following programs are encouraged to apply:
• SHRS Anti Oppression Task Force
• Mentorship program for undergraduate students interested in the health professions
• Social Justice Research Conference
• Documentary discussions
• Affinity spaces
• Workshops for departments (facilitating and/or developing/creating)
• Assessments, surveys, and data analysis
• Office hours

Examples of projects JEDI Fellows are working on:
• Padlet/LibGuides/JEDI 101
• JEDI D2L Space

To apply to this position contact: Mary Ellen Ferolito, Asst Dean for Operations, mferolito@mghihp.edu