



## **RESEARCH ASSISTANT POSITION DESCRIPTION**

**Department:** OT

**Position Title:** Research Assistant

**Number of Positions Available:** 2

**Position Start Date:** September, 2021 (immediate hire)

**Position End Date:** Ongoing

**To Apply To This Position, Email your Resume and CV:(1-2 paragraphs) about your relevant interests and experiences to Ariel Schwartz, ([aschwartz1@mghihp.edu](mailto:aschwartz1@mghihp.edu))**

### **POSITION DESCRIPTION:**

Research assistants will support research conducted by Dr. Ariel Schwartz, in the Department of Occupational Therapy. Projects include:

- The development of training for peer mentors with intellectual/developmental disabilities
- Evaluating the cognitive accessibility of the VIA Inventory of Character Strengths for individuals with intellectual disability
- Exploring the features of a socially valid sexual health intervention for young adults with intellectual/developmental disabilities.

### **Job requirements**

- Work 5-7 hours per week
- All research conducted by Dr. Schwartz is done in collaboration with individuals with intellectual/developmental disabilities. Research assistants will all have a role in supporting these co-researchers to complete their work. It is expected that research assistants will approach co-researchers with respect and treat them as professionals.
- Most tasks can be completed remotely and per the RA's weekly schedule, however, there will be some times when RAs are asked for flexibility with scheduling to accommodate participants and co-researchers
- Work tasks may include
  - Recruiting, screening, and scheduling participants
  - Conducting qualitative interviews
  - Coding qualitative data
  - Developing training activities
  - Editing materials for clarity



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- Using Microsoft Word and PowerPoint to format materials
- Summarizing literature
- Supporting co-researchers and peer mentors to engage in research activities

Preferred (not required) qualifications

- Experience with data management and/or a job that required a high level of organizational skills (e.g., working across multiple spreadsheets or databases)
- Experience with individuals with intellectual/developmental disabilities
- Experience with qualitative data analysis

**Research Assistant Salary: \$15.00 per hour**