GA Posting Form

Date: May 17, 2021                                                                                      Dept: JEDI

Rate of Pay:                   $15.00 (TA/RA)

# Of Positions available: 4

Position Start Date: July 2021

Position End Date: upon graduation

Position Description:

The JEDI Fellowship was established as a part of the IHP’s anti-oppression initiatives. This is the second year the JEDI fellowship will be implemented. Each JEDI Fellow will be assigned to a pre-professional department and JEDI Office. We are currently hiring for support in these departments: OT, genetic counseling, PA, and PT. Students from all programs are encouraged to apply for these positions. Both the School of Health and Rehabilitation Sciences and School of Nursing Dean’s Offices will also be hiring for JEDI Fellows.

Requirements

• Current MGH Institute of Health Professions students.
• Strong interest in developing and facilitating JEDI programming.
• Collaborating with JEDI staff and academic program staff on new ideas, directions, and programming on equity, diversity, and inclusion events.
• Help manage and organize new and existing programming materials; create an online database of shared online resources and document programming for institutional knowledge.
• Provide research assistance.
• Provide support and resources to students or student organizations to lead and facilitate programming or initiatives.
• Participate in the coordination and promotion of JEDI programming on campus.
• Promote inter-community and intra-community dialogues and engagement.
• Expectation to attend weekly JEDI team meetings and building community with JEDI fellows.
• Provide office support when we are in the office (i.e. answer phone, JEDI email, and other administrative duties).
• Draft, design, and distribute flyers, social media, and other marketing materials for events hosted by JEDI.
• Willing to enter conversations and advocate on behalf of IHP community and students
• Design program initiatives.
• Project management experience preferred.

Students interested in the following programs are encouraged to apply:
• Mentorship program for undergraduate students interested in the health professions
• Social Justice Research Conference
• Documentary discussions
• Affinity spaces
• Workshops for departments (facilitating and/or developing/creating)
• Assessments, surveys, and data analysis
• Office hours

Examples of projects JEDI Fellows are working on:
• Padlet/LibGuides/JEDI 101
• JEDI D2L Space

To apply to this position contact: Lindsey Lo, program coordinator, JEDI llo@mghihp.edu