Welcome to the first issue of “Operations and Facilities News”!

Let me introduce you to the Operations and Facilities Team.

Operations & Facilities Goal
- Provide well-maintained, attractive, clean, efficient learning and working environments.
- Provide cost effective savings yearly.
- Be a service-oriented team, adding value to a diverse number of situations/projects in the daily operations of the Institute.
- Support the Mission of the Institute.

We Would Like to Share Some Recent Team Accomplishments!
- Pursued and obtained funds from Nstar Electric Company Small Business Solutions Prg for Bldg 36. 174 existing pendant lights were replaced with new LED lights in common area hallways.
  Projected Annual Energy Cost Savings $28,307
- 10 free bike racks (Mayor Menino’s BIKE Rack Prg) at Bldg 36 & use of existing bike racks at Bldg 39. We encourage all to use this program when possible.
- “Event Planning” Workshop for the staff (with lunch!)
- 4th floor student study area sky blue! (Thank you Tony!)
- Maxine is monitoring & tracking the number of events and attendees. Please respond when she sends you an inquiry – this is important information for future space planning!
- Installation of electronic air hand driers in restrooms.
- 7 interior insulated glass windows in the 1st floor vending area.
  Saving $$$ ...20% on monthly costs!
- And...how do you like the new banners!

Go Green & Sustainability Corner

Budget Savings!
Use the Office Supply Recycling Center
Before using Staples Catalog!
Visit: Go Green & Sustainability Initiatives
The Institute’s Recycling Program Results

Did You Know?

Bldg 36, was built in 1866 as a joiners shop and boiler house. 1902 joiner shop & pattern shop.
Next Issue: When was Bldg 36 a cafeteria and how much was a cup of coffee?

October
National Latex Allergy Awareness Campaign
MGH Police & Security Safety & Security Fair in Bldg 36

Links
- Workstation Courtesy Tips
- Room Utilization Policy

What’s Next?
- In-house wall phones in classrooms.
- New carpet in classroom 320.
- More air hand driers with cost savings calculations and environmental savings report!
- Employee Ergonomic Desk/Workstation Check Up!
  .......and more!

IHP Operations Email: ihpoplications@mghihp.edu
Institute Hours of Operations: M-Th 7:00 a.m. – 10:00 p.m. / Fridays 7:00 a.m. -7:00 p.m. / Sat 9:00 a.m. – 4:00 p.m / Sun 11:00 a.m. – 4:00 p.m.
Emergencies Contact MGH Police and Security 726-5400