



**MASSACHUSETTS  
GENERAL HOSPITAL**

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55 Fruit Street  
Boston, Massachusetts 02114-2696

**To:** All Employees

**From:** Jeff Davis  
Sr. Vice President, Human Resources

**Date:** March 28, 1997

**Re:** Drug-Free Workplace

As part of the Omnibus drug legislature enacted November 18, 1988, Congress passed the Drug-Free Workplace Act of 1988. This statute requires federal grant and contract awardees to certify that they will provide drug-free workplaces for their employees.

In order to meet our obligation under this new law, we are notifying you of the Hospital's obligation under law as requested by the U.S. Public Health Service.

**THE LAW**

It is unlawful and against Hospital policy for any employee to engage in the unlawful manufacturing, distribution, dispensation, possession, or use of a controlled substance while on Hospital premises or on Hospital Business.

As a condition of employment, each employee must abide by the law and notify the hospital of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such a conviction.

Any employee found to be engaged in any of the above listed activities will be subject to corrective action, up to and including discharge from the Hospital.

It is the desire of the Hospital administration to ensure a drug-free workplace for our employees. If you need assistance with a controlled substance problem, you may contact, in strict confidence, Susan Loomis, R.N., C.S., M.S.N., COHN, Occupational Health Services (extension 6-2217/6-2218).

**I acknowledge that I have read the above Drug-Free Workplace statement**

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**Signature**

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**Date**